Overweight Shipment Warning Setup

This document is written to describe how to set up the system to display a warning message on the shipment details page when weight is over threshold.

Overview

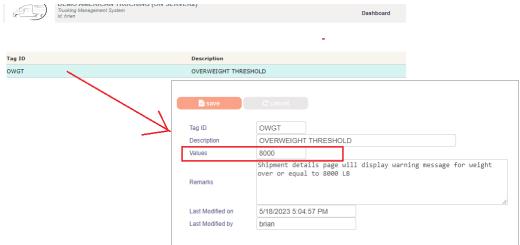
System can be set up to display a warning message on the top of the shipment details page if the weight values input is over the threshold you set.

A/ Overweight threshold

Select "System Settings" under "System" menu.



Click the "OWGT" record, then Input the values in pound (LBS), click "Save" button System will display warning message if the shipment weight is greater or equal to the values you input here.



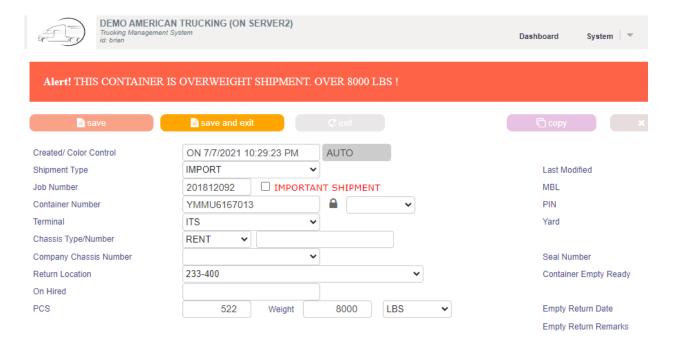
B/ Shipment input - Weight field

Here is where you input the shipment weight. (noted that contact us if you don't see the weight input field, we may need to activate it for your account.)



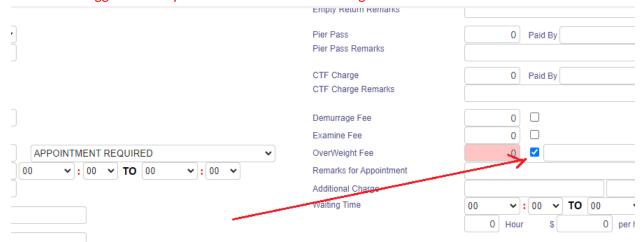
C/ Warning message

Here is sample of how the warning message will look like if the input weight is greater or equal to the threshold.



D/ Suggested action

It is suggested that you should check box "Overweight Fee"



So that you will see "Y" marked in your dashboard if you have an "OW" overweight column.

The system will also automatically add "Overweight" charge item when invoice is created too.

